



GHAZIABAD

PUBLIC SCHOOL

CLASS-XII-COMM.

PLANNER (2020-21)

APRIL - JAN

MONTH/ WORKING DAYS	BOOK NAME	TOPIC	SUBJECT ENRICHMENT ACTIVITY	DELETED SYLLABUS
APRIL (20)	FLAMINGO VISTAS WRITING	PROSE SECTION CH-1 THE LAST LESSON POETRY SECTION P-1 MY MOTHER AT SIXTY SIX CH-1 THE THIRD LEVEL ADVERTISEMENTS CLASSIFIED ADVERTISEMENTS GENERAL ADVERTISEMENT OR DISPLAY ADVERTISEMENT NOTICE	LISTENING: AUDIO TRACK SPEAKING: SPEECH	<u>Reading</u> note making & summarizing <u>Literature</u> <u>flamingo</u> 1. poets and pancakes 1. a roadside stand 2. the interview 3. going places <u>vistas</u> 1. the tiger king 2. journey to the end of the earth 3. memories of childhood <u>writing</u> • poster making • business or official letters (for making enquiries, registering complaints, asking for and giving information, placing orders and sending replies) • speech, debate
MAY (11)	FLAMINGO VISTAS WRITING READING	CH -2 LOST SPRING POETRY SECTION P-2 AN ELEMENTARY SCHOOL CLASS ROOM IN A SLUM CH-4 THE ENEMY LETTER TO THE EDITOR ARTICLE WRITING UNSEEN PASSAGE	LISTENING: AUDIO TRACK SPEAKING: SPEECH	
July (18)	FLAMINGO WRITING READING	PROSE SECTION CH-3 DEEP WATER CH-4 THE RAT TRAP P-3 KEEPING QUIET FORMAL AND INFORMAL INVITATION AND REPLIES UNSEEN PASSAGE	LISTENING: AUDIO TRACK SPEAKING: CREATIVE MONOLOGUE	

August (23)	FLAMINGO VISTAS WRITING READING	PROSE SECTION CH-5 INDIGO POETRY SECTION P-4 A THING OF BEAUTY CH-5 SHOULD WIZARD HIT MOMMY? CH-6 ON THE FACE OF IT. REPORT WRITING UNSEEN PASSAGE	LISTENING: POEM SPEAKING: 2- MINUTE DEBATE	
September (20)		Revision work HALF YEARLY EXAM		
October (18)	FLAMINGO VISTAS WRITING READING	POETRY SECTION POEM- AUNT JENNIFER'S TIGER CH-7 EVANS TRIES AN O- LEVEL REPORT WRITING FACTUAL PASSAGE	LISTENING: AUDIO TRACK SPEAKING: GROUP DISCUSSION	
November (20)	WRITING READING	PRACTICE OF JOB APPLICATION PRACTICE OF UNSEEN PASSAGE	LISTENING: AUDIO TRACK SPEAKING: DECLAMATION	
December (22)		Revision Work I PREBOARD EXAM		
January (13)		Revision work II PREBOARD EXAM		

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SUBJECT -ACCOUNTANCY

MONTH/ WORKING DAYS	BOOK NAME	TOPIC	SUBJECT ENRICHMENT ACTIVITY	DELETED SYLLABUS
APRIL (20 days)	Accounting for Partnership Fundamentals T.S Grewal	Ch- 1 Financial Statements of Not-for- Profit Organizations	Collect Partnership Deed of any partnership firm	<u>No deletion</u>
MAY	Accounting for Partnership	Ch-2 Accounting for Partnership Firms – Fundamentals	Collect Partnership Deed of any partnership firm	<u>No deletion</u>

November (18)	Double Entry Bookkeeping T.S Grewal's accountancy	Volume- 3: 1. Financial Statements of a company 2. Financial statement Analysis 3. Tools of Financial Analysis	Prepare balance sheet as per revised schedule VI, part 1 companies act, 2013 List the major heading under which various assets and liabilities can be shown	No deletion No deletion No Deletion
December (22)	Double Entry Bookkeeping T.S Grewal's accountancy	4. Accounting Ratios 5. Cash flow Statement: I PREBOARD	Assignment on Formulas of Ratio Make Performa of Indirect Method	No Deletion
January	Revision With Xam idea and Together with	II PREBOARD (COMPLETE SYLLABUS)		

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SUBJECT BST

MONTH/ WORKING DAYS	BOOK NAME	TOPIC	SUBJECT ENRICHMENT ACTIVITY	DELETED SYLLABUS
APRIL (20 days)	NCERT Subhash Dey	UNIT-1 PART A CH- 1,2,3 – MARKS -16 CH-1 Nature and Significance of Management CH-2 Principles of Management	Case study Group discussion	NO DELETION
MAY (11 days)	NCERT Subhash Dey	CH-3 Business Environment Project Work	Case study	Unit 3: Business Environment *Demonetization - concept *Impact of Government policy changes on business with special reference to liberalization, privatization and globalization in India
July (18)	NCERT SUBASH DAY	(CH-3 and CH-4= 14 Marks) Chapter-4 Planning Chapter-5 Organising	Case Study Case Study	Unit 4: Planning: Single use and standing plans. Objectives, Strategy, Policy, Procedure, method Rule, budget and Programme

August (23)	NCERT SUBASH DAY	(CH-6,7,8 =20 Marks) Chapter-6 Staffing Chapter-7 Directing Chapter-8 Controlling	Case Study Case Study Case Study	Unit 5: Organising : Formal and informal organisation-concept Unit 6: Staffing : Staffing as a part of Human Resource Management concept. Unit 7: Directing : barriers to effective communication, how to overcome the barriers Unit 8: Controlling : Relationship between planning and controlling
September (20)		*REVISION HALF YEARLY		
October (18)	NCERT SUBASH DAY	Part B Business Finance and Marketing (CH-9 & CH-10= 15 Marks) Chapter -9 Financial Management Chapter- 10 Financial Markets		No DELETION
November (20)	NCERT SUBASH DAY	(CH-11 & CH-12= 15 Marks) Chapter -11 Marketing Management Ch-12 Consumer Protection	Project work	Unit 11: Marketing :Physical Distribution – components and channels of distribution Unit 12: Consumer Protection Consumer Protection: importance Consumer awareness - Role of consumer organizations and Non-Governmental Organizations (NGOs)
December (22)		Revision I PREBOARD		
January (13)	*SUBASH DAY *XAM IDEA *TOGETHER WITH	REVISION II PREBOARD		

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SUBJECT -ECO

MONTH/ WORKING DAYS	BOOK NAME	TOPIC	SUBJECT ENRICHMENT ACTIVITY	DELETED SYLLABUS
APRIL (20 days)	Macro-Economics	Ch-1 Introduction Ch-2 some basic concepts of Macroeconomics	Write all the conversions .	-----

	Indian Economic Development	Ch-1 Indian Economy on the Eve of independence		
MAY (11 days)	Macro-Economics) (Indian Economic Development)	Ch-3 National Income and related aggregates Ch-2 Five year plans in India; Goals and Achievements	Numericals of national income ---- Production method , Income method Expenditure method	-----
July	1. INDIAN ECONOMICS 2. MACRO ECONOMICS	--- POVERTY -- HUMAN CAPITAL FORMATION --- GOVERNMENT BUDGET AND THE ECONOMY	PREPARE PPT ON "POVERTY"	HUMAN CAPITAL FORMATION-- (GROWTH OF EDUCATION SECTOR IN INDIA)
August	1. INDIAN ECONOMICS 2. MACRO ECONOMICS	--- RURAL DEVELOPMENT --- EMPLOYMENT; GROWTH, INFORMALISATION AND OTHER ISSUES ---- INFRASTRUCTURE ---- MONEY AND BANKING	DISCUSS :--- HOW GOVERNMENT CAN INCREASE EMPLOYMENT	IRURAL DEVELOPMENT (ALTERNATIVE FARMING- ORGANIC FARMING) INFRASTRUCTURE-(ENERGY) BANKING--(CONTROL OF CREDIT THROUGH BANK RATE, CRR, SLR, REPO RATE, REVERSE REPO RATE, OPEN MARKET OPERATION, MARGINAL REQUIREMENTS)
September	REVISION			
October	1. INDIAN ECONOMICS 2. MACRO ECONOMICS	---- ENVIRONMENT AND SUSTAINABLE DEVELOPMENT -- DETERMINATION OF INCOME AND EMPLOYMENT	SHARE YOUR VIEWS THROUGH WHICH GOVERNMENT CAN RAISE THEIR REVENUE	

November	1. INDIAN ECONOMICS 2. MACRO ECONOMICS	--COMPARATIVE DEVELOPMENT EXPERIENCE OF INDIA AND ITS NEIGHBOURS -LIBERALISATION, PRIVATISATION AND GLOBALISATION BALANCE OF PAYMENTS	PROJECT	BOP (BOP DEFICIT-MEANING, DETERMINATION OF EXCHANGE RATE IN A FREE MARKET
December	1. INDIAN ECONOMICS 2. MACRO ECONOMICS	REVISION I PREBOARD	-----	-----
January		II PREBOARD		

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SUBJECT -HINDI

मास/कार्यदि वस	पुस्तकनाम	पाठ नाम	पाठ्यक्रमसंबंधितक्रियाकला प	पाठ्यक्रम से हटाए जाने वाले पाठों के नाम
अप्रैल	अंतरा गद्य खंड काव्य	<u>पाठ-१</u> मेमघन की छाया <u>पाठ-२</u> सुमिरन के मन के <u>पाठ-१</u> देवसेना का गीत	<u>सुनना:-</u> स्वतंत्र सेनानियों पर आधारित कहानी <u>बोलना:-</u> भाषण- छात्रों में बढ़ता आक्रोश	
मई	अंतरा गद्य खंड अंतराल पूरक पुस्तक कार्यालयी लेखन	<u>पाठ-३</u> कला चिट्ठा <u>पाठ-४</u> बनारस दिशा <u>पाठ-१</u> सूरदास की झोपड़ी पत्रकरीय लेखन	<u>सुनना:-</u> कविता प्रकृति से सम्बन्धित <u>बोलना:-</u> वाद- विवाद जाति प्रथा व आरक्षण आज की समस्या	
जुलाई	अंतरा भाग 2	काव्य खंड पाठ 5 एक कम, सत्य पाठ 6 बसंत आया	कहानी वाचन किसी प्रसिद्ध कहानीकार की कहानी	अंतरापुस्तक –काव्य खंड पाठ 2 –गीत गाने दो मुझे, सरोज स्मृति पाठ 3 –यह दीप अकेला,

	<p>अन्तराल भाग 2</p> <p>कार्यालयी हिंदी</p>	<p>पाठ 2 आरोहण</p> <p>पाठ – जन संचार माध्यम</p> <p>विशेष लेखन –स्वरूप और प्रकार</p> <p>सृजनात्मक लेखन</p> <p>कैसे बनती है कविता</p> <p>पत्र लेखन</p>		<p>मैंने देखा एक बूंद</p> <p>पाठ 4 –बनारस, दिशा</p> <p>पाठ 11 –कवित्त सवैया</p> <p>गद्य खंड – पाठ 3 –कच्चा चिट्ठा</p> <p>पाठ 5 –गाँधी, नेहरू और यास्सर अराफात</p> <p>पाठ 8 –यथास्मै रोचते विशयम</p> <p>पाठ 10- कुटज</p>
<p>अगस्त</p>	<p><u>अंतरा भाग 2</u></p> <p>कार्यालयी हिंदी</p>	<p>गद्य खंड</p> <p>पाठ 4 संवदिया</p> <p>पाठ 6 –लघु कथायें शेर, पहचान, चार हाथ, साझा</p> <p>काव्य खंड</p> <p>पाठ 7 भरत राम का प्रेम पद</p> <p>नाटक लिखने का व्याकरण</p> <p>कैसे लिखे कहानी</p> <p>अपठित गद्यांश व अपठित काव्यांश</p>	<p>परियोजना कार्य (सुमित्रा नंदन पंत, सूर्यकांत त्रिपाठी निराला, जयशंकर प्रसाद, महादेवी वर्मा, रामधारी सिंह दिनकर</p>	<p>छात्रों को अध्ययन की ओर अग्रसित करना</p>

अर्धवार्षिकपरीक्षासितम्बरमेंहोगीऔरपाठ्यक्रमअप्रैलसेअगस्ततककासम्मलितकियाजायेगा।

<p>अक्टूबर</p>	<p>अंतरा भाग 1</p> <p>अन्तराल भाग 2</p> <p>कार्यालयी हिंदी</p>	<p>गद्य खंड</p> <p>पाठ 7 –जहां कोई वापसी नहीं</p> <p>काव्य खंड</p> <p>पाठ 8 –बारहमासा</p> <p>पाठ 9 –पद</p> <p>पाठ 3 बिस्कोहर की माटी</p> <p>कैसे करे कहानी का रूपांतरण</p> <p>कैसे बनता है रेडियो नाटक</p> <p>कथा पट कथा</p> <p>निबंध लेखन</p>	<p>सस्वर कविता</p>	<p>उच्चारण कौशल को गति प्रदान करना</p>
<p>नवंबर</p>	<p>अंतरा भाग 2</p> <p>अन्तराल भाग 2</p>	<p>गद्य खंड</p> <p>पाठ 9 –दूसरा देवदास</p> <p>पाठ 10 –कुटज</p> <p>काव्य खंड</p> <p>पाठ 4 –अपना मालवा</p> <p>सृजनात्मक लेखन</p> <p>औपचारिक पत्र व अनौपचारिक पत्र</p> <p>सृजनात्मक लेखन</p>	<p>वार्तालाप</p>	<p>भाव पक्ष व बौद्धिक पक्ष की योग्यता बढ़ाना</p>

		नए और अप्रत्याशित विषयों पर लेखन कार्यालयीलेखन और प्रक्रिया		
दिसंबर		प्री बोर्ड 1		

CLASS-XII ARTS

SUBJECT -PHYSICAL EDU

MONTH/ WORKING DAYS	BOOK NAME	TOPIC	SUBJECT ENRICHMENT ACTIVITY	DELETED SYLLABUS
April	Prachi (India PVT.)LTD J.P.H Lab Manual	Ch-1 Planning in Sports Ch-2 Sports of Nutrition Practical 1	Practical 1- To conduct motor ability test.	Intramural and Extramural Specific Sports Program From Ch-1 and Ch-2 No topic Removed. Ch-3 Back pain . Ch-4 Advantage of physical activity for children with special needs. Ch-5 Special consideration , Female Athletes Traid. Ch-6 General Motor Fitness Test. Ch-7 Physiological changes due to ageing. Ch-8 Friction and sports. Ch-9 Exercise Adherence Ch-10 Circuit Training Practical-4 Senior citizen fitness test for 5 elderly family members.
May	Prachi (India PVT.)LTD J.P.H Lab Manual	Ch-3 Yoga of life style	Revise Practical 1	
July	Prachi (India PVT.)LTD J.P.H Lab Manual	Ch-4 Physical Education and sports For CWSN Ch-5 Children and women in sports Practical 2	Practical 2 To conduct Asanas for each lifestyle disease.	
August	Prachi (India PVT.)LTD J.P.H Lab Manual	Ch-6 Test and Measurement in sports.	Revise Practical 2	
September	Revision + Half Yearly Exams			
October	Prachi (India PVT.)LTD J.P.H Lab Manual	Ch-7 Physiology and injuries in sports. Ch-8 Biomechanics and sports.	Practical -3 To conduct anyone major game of your choice.	
November	Prachi (India PVT.)LTD J.P.H Lab Manual	Ch- 9 Psychology and sports Ch-10 Training in sports.	Revision Practical 3	
December		Revision I Preboard Exam		
January		Revision II Preboard Exam		

MONTH/ WORKING DAYS	BOOK NAME	TOPIC	SUBJECT ENRICHMENT ACTIVITY	DELETED SYLLABUS
April	Computer Science With Python	Ch-1 Review Of Python Basics Ch-2 Functions	Program based on Functions	<p>Unit I: Computational Thinking and Programming - 2 Recursion – simple algorithms with recursion : print a message forever, sum of first n natural numbers, factorial, Fibonacci numbers, recursion on arrays : binary search ● Idea of efficiency : performance measurement in terms of the number of operations. ● Data-structures: Lists as covered in Class XI, Stacks – Push, Pop using a list, Queues – Insert, Delete using a list. (One of the data structure Stack or Queue. Note : While setting the question paper a students will have an option between Stack and Queue.)</p> <p>Unit II: Computer Networks ● Web Scripting Client side (VB Script, Java Script, PHP) and Server side (ASP, JSP, PHP), Web 2.0 (for social networking) ● E-commerce payment transactions using online banking, mobile banking, payment apps and services.</p> <p>Unit III: Database Management CREATE TABLE, DROP TABLE, ALTER TABLE, UPDATESET, INSERT, DELETE</p>
May	Computer Science With Python	Ch-3 Using Python Libraries Ch-4 Data File Handling	Program based on math module Program based on text ,binary file	
July	Computer Science With Python	Ch-5 Program Efficiency Ch-6 Data Structures in Python	Program based on Stack, Queue	
August	Computer Science With Python	Ch-7 Computer Networks	_____	
September	Revision + Half Yearly Exams			
October	Computer Science With Python	Ch-8 Relational Data base Management System	Questions based on SQL	
November	Computer Science With Python	Ch- 9 Interface Python with SQL	Python-MySQL Connectivity	
December		Revision I Preboard Exam		
January		Revision II Preboard Exam		